

## **Quality Officer**

Applications are sought from suitably qualified personnel with QA/QC experience to join Vaxine's Adelaide-based operations.

### **Key Functions:**

- Contributing to the development of the Quality Plan
- Schedule the activities of the QA/QC department
- Present a professional profile of quality
- Oversee and record training of all staff in GMP matters
- Maintain the SOP system and the Quality documentation of the company.
- Liaise with internal and external collaborators
- Responsible for conducting Release for Supply for products
- Perform Product Quality Reviews
- Administer the internal and external audit programs
- Host TGA and client audits
- Participate in management meetings and reviews
- Provide expert advice and direction in regulatory and quality matters
- Accept overall responsibility for product approval and rejection
- Approve batch documentation and samples for release
- Prepare and approve specifications as required
- Maintain GMP agreements with clients and service providers
- Perform risk assessments for the facility and for new product introduction
- Conduct change control investigation and follow up
- Ensure validations are current
- Obtain relevant government licenses and permits

### **Desirable Attributes include:**

- Qualifications in Science related to pharmaceutical manufacture
- Experience in managing a team
- History of establishing or maintaining quality systems such as SOP, PQR, Change Control and Deviations
- History of designing, writing and executing validation protocols especially for new equipment (DQ,IQ,OQ,PQ)
- Excellent skills in communication and negotiation

You will be expected to manage the small quality team and set and meet agreed KPI's

You must have flexibility to meet the demands set by rapidly changing priorities. Please email a covering letter and CV to [sharen.pringle@flinders.edu.au](mailto:sharen.pringle@flinders.edu.au).